

AWS and administrative regulations for women . . .



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Oregon State College
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STUDENT BOARD OF REFERENCE

In every phase of life the individual lives within certain regulations which are necessary for the welfare and harmony of the group, be it the family, the community, or the world. In the college community, closing hours and other regulations are made and observed in the best interests of the health and welfare of the women students and to meet the expressed wishes of parents for social supervision.

The Student Board of Reference is the over-all judicial body of AWS. It is also an advisory board for those who would like some help with disciplinary problems within their living group.

This group is responsible for formulating, defining, and interpreting AWS legislation; for administering AWS regulations through the house and hall councils; for acting as a referral board for serious or habitual breach of AWS regulations; for considering requests for exceptions to standing regulations; for recommending changes in women's regulations to AWS.

Recommendations for changes in the regulations should be presented in writing to the Student Board of Reference who will in turn present its recommendations to the AWS "Lege."

The Student Board of Reference is ready at all times to listen to cases of women who feel they have been unjustly treated as a result of the administration of any rules concerning women.

It is the responsibility of the girl who violates an AWS ruling to submit a petition before the next Student Board meeting.

1. Procedure for Petitioning

When petitioning or appealing, the following procedure is followed: obtain petition from one of the Student Board boxes which are located in the AWS office and the Dean of Women's office. Fill out the form in detail giving all pertinent data. Insert the petition in the box by the time designated on the box. Women filling out petitions are expected to attend the Student Board meeting at which their petition is being considered.

2. Meetings

Meetings are held in the AWS office, time to be determined at the beginning of each term and posted on the Student Board boxes. Board members are:

Marilyn Surbaugh Smith, Chairman
PL 3-6649

Sharon Caulder, Secretary
PL 3-6651

Judy Finell
PL 3-4455

Gail Pederson
PL 3-6683

Ann Primrose
PL 2-2019

Lois Yamasaki
PL 2-3311

Sue Jameson
PL 3-6631

Shirley Kononen
PL 2-3311

Maureen Parmenter
PL 3-4377

3. Penalties

The Board may administer the following penalties when it is necessary:

- a. *Warning:* If the student is again referred to Student Board, the second misdemeanor will be considered more serious.
- b. *Campus:*
 1. A campus is confinement to the living group for one evening beginning at 7 p.m. During this time the student may not receive callers or phone calls (exception: long distance phone calls).
 2. A campus will be taken on the following Saturday night if the student is late on Saturday night. The campus will be taken on the following Friday night if she is late any other night of the week. Student Board may assign campuses for other nights.
 3. Further stipulations may be administered by the individual living groups.
 4. An elected officer approved by the house executive council will administer and record the campuses.
 5. The date of a campus given by Student Board may not be changed except by Student Board.
- c. *Student Board Probation:*
 1. A statement that the student has received a Student Board probation will be entered on her permanent record.
 2. Any further breach of rules during probation period will be referred to the Student Board; for example, any lateness, improper signout, etc.

STUDENT BOARD REPRESENTATIVES

Working in close cooperation with the Student Board of Reference are the Student Board representatives. These girls are responsible for familiarizing the living groups with the Coed Code rules and with Student Board policies. Members from the living groups include the following:

AZALEA HOUSE—Darlene C. Johnson
COED COTTAGE—Darlene Waddell
HEATHER RAE—Linda Sartain
JAMESON HOUSE—Anne Bougher
THE PINES—Carole Porter
WINSTON HOUSE—Barbara Johnson
HAWLEY HALL—To be elected
SACKET HALL A—Clarice Carpenter
SACKETT HALL B—Jan Hammersley
SACKETT HALL D—To be elected
SNELL HALL—Jacquelyn Wright
ALPHA CHI OMEGA—Caroljean Bruno
ALPHA DELTA PI—Shirley Mock
ALPHA GAMMA DELTA—Kay Murray
ALPHA OMICRON PI—Meredith Thomson
ALPHA PHI—Barbara Asher
ALPHA XI DELTA—Kaye Kelsay
CHI OMEGA—Jane Henzel
DELTA DELTA DELTA—Sue Jameson
DELTA GAMMA—Darlene Aho
DELTA ZETA—Lillah Ball
GAMMA PHI BETA—Pat O'Keefe
KAPPA ALPHA THETA—Sally Hussey
KAPPA DELTA—Elaine Becker
KAPPA KAPPA GAMMA—Judy Thompson
PI BETA PHI—Mary Griswold
SIGMA KAPPA—Renee Rosier
ZETA TAU ALPHA—To be elected.

A. W. S. REGULATIONS

1. Closing Hours for Women

Friday and Saturday 1:00 a.m.

Sunday through Thursday 10:30 p.m.

After midweek concerts, plays, and other college-sponsored events which end after 10:00 p.m. ½ hour after the event closes.

Senior women, last spring term before their graduation 11:00 p.m.

- a. You must be signed in and your guests must be out of the living group at closing time.
- b. Closing hours for returning students during Rush week and New Student week will be the same as above.
- c. Final week closing hours will be the same as the regular closing hours above.
- d. A 12 p.m. closing hour is set for those who attend out-of-town college-sponsored concerts, lectures, and games within a 50-mile radius. Arrangements must be made with the housemother before the function. It is not necessary to petition the Student Board of Reference.
- e. Exceptions to closing hours will be announced and published through the Barometer prior to the event.
- f. Individual exception to opening or closing hours is granted by the Student Board of Reference or the chairman of the Board. Groups, classes, or individuals representing the college and requiring later or earlier hours should contact the Dean of Women's office.

2. Freshman Closing Hours

Closing and opening hours for freshman women shall be the same as for all women students with the following exceptions:

- a. *New Student Week*: Closing hours for new students are determined by the Rush week and Orientation week schedules and will be announced at the time of the student's arrival.
- b. *Low Grade Reports*: All freshman women receiving low grade reports *FALL TERM* in courses of two credits or more are required to observe 7 p.m. closing hours Tuesday through Thursday. Closing hours on Monday will be 7:30 p.m. Upon receiving a low grade card, the freshman must immediately tell the housemother. At the end of a four-week period, if the student's academic work has improved enough to have the low grade report removed, the student may contact the professor about removal of the low grade report. If the low grade report is not removed, the student will continue to observe the 7 p.m. closing hours for the remainder of the term. Those freshmen are to be in their own rooms or in their

living group study hall between the hours of 7 p.m. and 10 p.m. with a break from 10 until 10:45. They may leave their living group at 10 p.m. A student may have library privileges one night a week when she will check in and out in a designated manner. Students may attend Coliseum concerts and night classes. If the low grade report is removed, the student will no longer observe 7 p.m. closing hours. All other exceptions shall be handled by the living group council.

3. Opening Hours

Women may not leave their living groups before 6 a.m.

4. Calling Hours for Men

During hours not regularly open to men callers, men may be present in a place designated by each living group council. The calling hours are set up for uniformity on campus.

Friday and Saturday --- 2:00 p.m. to dinner time
6:30 p.m. to closing time
Monday through Thursday---4:00 p.m. to dinner
time
Sunday ----- 2:00 p.m. to closing time

- a. Thursdays of exchanges, men callers may be in the lounge until 8 p.m.
- b. Sunday dinner guests may be in the lounge after 12:30 p.m.

5. Guests and Callers

- a. There are to be no overnight guests, including pledges, on school nights, closed weekend, or exam week.
- b. Exceptions to this rule may be made by living group council for parents and national officers; other exceptions will be made by the Student Board of Reference.
- c. It is your responsibility to see that your guest knows and obeys all living group regulations because, as hostess, you are penalized for her infraction of rules.
- d. Any overnight guest must be registered with the housemother as soon as she arrives. The guest will sign in and out as you do.

6. Serenades

- a. Common courtesies are expected of the group being serenaded. Absolute silence should be maintained, all lights turned off, and no smoking permitted.
- b. Improperly conducted serenades, such as drunken serenades, should receive an attitude of complete indifference in an effort to curb them.
- c. Christmas caroling by women's groups serenading men's groups will be fall term one week proceeding closed weekend from 6:30 to 10:30 p.m. Groups should sign up in the dean of women's

office in a first-come, first-serve manner. Seven groups may schedule one night for serenading men's living groups on campus; however, an unlimited number may schedule for hospital, old folk's homes, and children's homes.

d. Pinning and engagement serenades

- (1) Men's groups wishing to present serenades for pinnings or engagements must contact the girl that is to receive the serenade and the girl's housemother before closing hours the night of the serenade.
- (2) The serenade must be given within one hour after closing hours if the group serenading wishes the girl receiving the serenade to stand with the young man whose pin or ring she wears.
- (3) The girl receiving the serenade is to remain appropriately dressed until after the serenade, which is to be within one hour after closing hours. The girl's housemother will be the only one to open and close the door.
- (4) **Infraction or violation of this privilege in any way may cause the exception for the pinning and engagement serenades to be cancelled.**

INTER-HALL COUNCIL AND RULES

Inter-hall Council is composed of the president and one representative from Sackett A, B, D, Snell, Hawley, Azalea, and Coed Cottage.

Monthly meetings are held to discuss policies, share ideas, and to communicate issues of ASOSC Senate and other student government activities concerning dormitory women.

Officers for 1959-60:

President	Beth Tracy, Coed Cottage
Secretary	Ann Mackie, Snell
Treasurer	Bonnie Shields, Azalea
Adviser	Miss Rosemary Scott, Assistant Dean of Women

AWS and administrative regulations apply directly to all women students at OSC. In addition to these, rules are also formulated for the special needs of the individual living groups. The following rules were passed by the Inter-Hall Council to promote more enjoyable and organized residence hall living:

1. Quiet Hours

- a. During the day it should be quiet enough for anyone wishing to study. Enforced quiet hours extend from 7 p.m. until morning with a break for meetings, parties, and closing time. Be considerate of those studying, and the courtesy will be extended to you as well.
- b. If you plan to type, do it before 11 p.m. so it won't bother your neighbor. A towel folded under the typewriter will help muffle the sound.

2. Recreation Hours

The piano and the radio in the lounge may be played during the following times: Monday through Thursday, 11:30 a.m. to 1:30 p.m.; 4 p.m. to 7 p.m.;

Friday, 11:30 a.m. to 1:30 p.m.; 4 p.m. to 1 a.m.
Saturday and Sunday, 9 a.m. to closing.

3. Closed Weekend and Final Week Hours

The purpose of closed weekend, which precedes final week each term, is to study for final exams. To further this purpose, men may not remain in the halls after calling for the residents during this time. This practice continues through final week. Hours for phone calls and callers may be further determined by individual groups.

4. Room Care

You are responsible for keeping your room neat and orderly. You are also asked not to move the furniture from one room to another. Scotch tape, masking tape, and thumb tacks are not to be used. Anything you wish to hang may be placed on the bulletin boards in each room. Insignias are out of place on dormitory furnishings.

5. Smoking

Since smoking is permitted in the student rooms of Sackett, Snell, Hawley, and Coed Cottage, it is up to the student to decide whether or not she wishes to allow smoking in her room. Every effort will be made to see that a girl who objects to smoking will not be asked to room with a girl who smokes. There are other designated places where you may smoke so check your hall for this information.

To insure fire safety, you are asked to use a metal waste basket and provide your own glass or metal ash trays.

In Azalea House, smoking is limited to the recreation room.

6. Pets

If you feel you must have a pet, be sure it is a goldfish, guppies, snails, or a miniature turtle. No other pets will be permitted in the halls.

7. Fire Drills

Fire drills are held each month. It is the responsibility of your fire chairman to plan and hold them. Follow her instructions carefully.

8. Dress

- a. The time and places in the hall where jeans, shorts, pedal pushers, thongs, etc. may be worn will be determined by your individual hall council. Slippers are never worn in the dining room.
- b. Coeds dress for Sunday dinners and at other designated times. This means "hose and heels."

9. Penalties

- a. Standardized rules for coming in after closing hours are listed under *Penalties* in the AWS section of this booklet.
- b. The penalties for late minutes will be as follows:
 1. First late 5 minutes one campus
 2. Next late 10 minutes one campus
 3. Next late 10 minutes one campus
 4. Next late 5 minutes totals 30 minutes so the

girl automatically appears before Student Board of Reference.

- c. Any additional minutes are accumulative. After three campuses a girl is required to appear before the hall executive council.
- d. An elected officer approved by the executive council will administer and record the campuses.
- e. Any girl who feels she had a legitimate reason for being late is urged to appeal to the hall executive council.
- f. If, having appealed to the executive council, the girl is dissatisfied with their decision, she may appeal to the Student Board of Reference.

10. Miscellaneous

- a. There will be no talking or throwing things out of windows.
- b. Tubbings are not permitted because of the dangers involved.

11. Student Responsibility

All students in the residence halls are responsible for knowing the contents of the Co-ed Code, the student handbook, for attending all hall meetings and section meetings, and for reading all official notices on the bulletin boards.

It is the responsibility of every student to take an active interest in student government. Any girl wishing to ask questions, offer suggestions, opinions, or discuss student legislation or regulations is urged to contact the Inter-hall Council president, who will be happy to hear from you and represent you.

ADMINISTRATIVE REGULATIONS

The following regulations are formulated for the benefit and protection of the OSC women students. Any exceptions to these rules will be made by the Dean of Women's office or appropriate committee.

1. Housing

- a. All unmarried undergraduate students under twenty-three years of age must live in college approved housing (hotels, motels, and all apartments suitable for married students are not approved housing.) Housing in private homes will not be approved for unmarried undergraduate women under twenty-three years of age except for those living with immediate relatives or those working for room and board. In either case, prior approval must be obtained from the Dean of Women.
- b. A graduate or married student, (or anyone not a regular full-time student), normally lives in private housing. The college is not, in general, responsible for the housing of married students or graduate students. However, limited space for graduate students is available, and inquiries should be directed to the office of the Dean of Women. All living arrangements in college ap-

proved housing are for one full college term. Prior to any change of address or residence, approval must be obtained from the Dean of Women.

2. Student Conduct

Oregon State College accepts students of good moral character who provide evidence of suitable preparation for work at the college level. In order to pursue the development of character—a primary aim of the college and one emphasized at all the State Institutions of Higher Education—students are expected to show mature attitudes toward respect for good order, morality, honesty, and integrity. Students who fail to show these attitudes are subject to suspension or other disciplinary action as outlined below:

a. Social Conduct

The students and staff of Oregon State College recognize the importance of an adequate campus social life. A student is expected to develop in social maturity while obtaining a formal education. As a member of Oregon State College, a student is expected to dress and conduct himself at social functions in accordance with standards of decency. The social actions of a student either on or off campus shall be of concern to the college while the student is enrolled at Oregon State College.

b. Alcoholic Beverages

Possession and/or use of alcoholic beverages (including beer) is prohibited to all persons at all times while on college property, in students' living groups, or in other college-approved housing, and also to all student organizations affiliated with Oregon State College. This prohibition also applies to all social functions held under the auspices of college-sponsored organizations or groups, wherever held, or to any other event in which college students participate where such possession, serving, or use may reflect on the good name and reputation of the college. In keeping with the laws of the State of Oregon, students of the college are subject to disciplinary action for illegal possession of liquor, for improper behavior caused by intoxication, and/or for supplying alcoholic beverages to minors.

Penalties—Suspension or social probation for the individuals involved, dissolution or withdrawal of college recognition of the offending student group, social probation for the group, or social probation for the officers of the group with possible mandatory removal from office.

c. Theft

Any student who steals is subject to immediate suspension.

d. Falsification of Records

Any student who willfully falsifies official records or documents is subject to immediate suspension.

e. Business Integrity

Business integrity shall be required in the fulfillment of agreements and in the prompt payment of bills by individuals. Any student willfully or repeatedly negotiating an invalid check or checks is subject to immediate suspension.

f. Hazing

Any practice by a group or individual that interferes with class attendance of any student, degrades him, endangers his health, or in any way jeopardizes his safety, is prohibited and subjects offenders to disciplinary action.

g. Vandalism

Any Oregon State College student who commits an act of vandalism is liable for the cost of repairing such damage and is subject to disciplinary action including the possibility of immediate suspension. In any case where action by an individual, a group, or groups of Oregon State College students results in property damage, illegal entry of student living quarters, or general disturbance, the students or organizations that participated in such action are liable for the damages and are subject to immediate suspension or other appropriate disciplinary action.

h. OSC—U of O Agreement

Oregon State College has the following agreement with the University of Oregon with respect to vandalism:

(1) Any Oregon State College or University of Oregon student who commits an act of vandalism to State property on either campus shall be liable for the cost of repairing such damage.

(2) Any such student apprehended in an act of vandalism will be subject to severe disciplinary action, including the possibility of suspension from the institution.

(3) Any student directly or indirectly responsible for removing and/or transporting a student of the other institution against his will shall be subject to suspension.

i. Presence of Women in Men's Living Quarters

The Oregon State College standard follows the generally accepted social convention of disapproving the presence of women in unmarried men's living quarters and men in unmarried women's living quarters except when proper chaperons are present or when visiting relatives. This applies to individual living quarters as well as to organized living groups. Each individual shall be held responsible for observing this convention.

For the purpose of this section, the following

people are considered to be proper chaperons:

- (1) Parents of students
- (2) Living group hostesses
- (3) Other person or persons cleared through the offices of the Dean of Women or the Dean of Men.

3. Signing Out

These regulations are essential in case you must be contacted by your family for an emergency. If you forget to sign out, call your living group office or hostess and report. Never ask another girl to sign out for you.

a. Daily Signouts.

(1) You must sign out at the desk when you leave if you are to be out of your living group after 7:30 p.m. You must give complete destination address, with name of escort.

(2) On Saturdays and Sundays, you must sign out if you are to be away after 2 p.m.

b. Out of Town Trips

(1) Before leaving Corvallis for the day or longer you must have on file in the Dean of Women's office a permanent permission slip signed by your parents, or a specific permission for your trip.

(2) Sign out with your hostess between 8 a.m. and closing at least the day in advance of leaving for an out-of-town absence.

(3) Make your plans so that you will arrive at your destination before midnight. No permission will be given to leave Corvallis after a dance.

(4) When leaving Corvallis or staying overnight at another campus residence, complete your sign-out card and file it in the proper place.

c. Overnight Absence

(1) Any irregularity in overnight absence from a student's living group on the part of a woman student makes her subject to dismissal from the college.

(2) To stay overnight in Corvallis, other than in her own residence, a student must have either a permanent permission or special letter filed in the Dean of Women's office. This permission is given only when a student is visiting with her relatives or in the residence of an undergraduate woman town student whose parents are at home.

4. Signing In

a. When you return to your campus home, *sign in at once.*

b. If, because of unavoidable circumstances, you are unable to be in by closing hours, phone your hostess before closing hours. In planning a return trip, time must be allowed for emergencies such as car trouble, etc.

- c. If you are late in returning, ring the front door bell and wait for the hostess to open the door. Students are not to open the door after closing hours.
- d. If you have not returned to your residence one hour after closing, or notified the hostess of your delay, your parents will be called for assistance in determining your whereabouts.
- c. When a later permission is granted for a school group activity, it is understood that you will return to your residence as soon as possible.

5. Walk-Outs and Walk-Ins

Walk-outs are "sneaks" taken by various classes away from their living groups for a day or for overnight. Each class may have no more than one walk-out and one walk-in per year. These are arranged previously through the Dean of Women's office. In planning a walk-out, the following points must be observed:

- a. One chaperon is required for groups of women up to 10 in number, two chaperons for groups of 11 to 24 women and three chaperons for 25 women or more.
- b. No walk-out can be planned with a men's living group. If a men's and a women's living group have made arrangements for overnight accommodations at the same place, one group must change plans. The proprietor must be informed of this rule.
- c. There is to be no property damage to individuals or to the house. The line between a prank and a destructive act is a narrow one. Oregon State College women are expected to know the difference and govern their actions accordingly.
- d. All college rules apply on walk-outs and good conduct and regular closing hours should be observed. There are to be no alcoholic beverages.
- e. All walk-outs must be registered in the Dean of Women's office with name, address, and phone number of the place the group is going. Other requirements for registration are the same as for campus social functions.
- f. Walk-ins must comply with 1 a.m. closing hours, and students must be in the house by closing.

The hostess of the sorority should be notified in advance. Arrangements are also made with the office of the Dean of Women.

6. Examinations

After examinations a student may not remain in residence longer than twenty-four hours following her last examination except by permission of the office of the Dean of Women.